



Courage in Wisdom | Hope in Love

Job Description

Title:	Secondary Teacher - English
Reports to:	Head of Learning Area
EBA/Award:	South Coast Baptist College Teaching Agreement 2024
FTE:	0.7 - 1.0 FTE
Employment Type:	Contract

Position Summary

South Coast Baptist College is seeking a passionate and dedicated Secondary English Teacher to join our English Department. The successful applicant will work collaboratively with the Head of English and teaching team to deliver high-quality learning programs that inspire students to become confident communicators, critical thinkers, and engaged learners.

This role involves fostering a positive and inclusive learning environment, supporting student wellbeing and academic growth, and contributing to the mission, vision, and Christian ethos of the College.

Job Description

As an English Teacher at South Coast Baptist College, you will:

Teaching and Learning

- Plan, prepare, and deliver engaging English programs aligned with the Western Australian Curriculum.
- Develop learning experiences that foster critical thinking, effective communication, creativity, and a love of literature and language.
- Use a variety of evidence-based teaching, learning, and assessment strategies to maximise student engagement and achievement.
- Differentiate teaching and learning activities to meet the diverse needs of students.
- Integrate digital technologies and contemporary teaching practices to enhance learning outcomes.
- Monitor student progress and provide timely feedback to support ongoing improvement.

Classroom Management and Student Support

- Establish and maintain a safe, inclusive, and respectful learning environment.
- Implement effective classroom management strategies that support positive student behaviour and engagement.
- Support student wellbeing and refer significant academic, behavioural, or pastoral concerns to the relevant Head of Learning Area.
- Contribute to documented learning plans and reasonable adjustments for students requiring additional support or extension.

Curriculum, Assessment and Reporting

- Design, implement, and evaluate assessment tasks aligned with curriculum requirements and College expectations.



- Participate in moderation and collaborative review processes to ensure consistency of assessment standards.
- Maintain accurate records of student achievement, attendance, behaviour, and assessment data.
- Contribute to curriculum planning, review, and continuous improvement within the English Department.
- Complete reporting requirements in accordance with College policies and timelines.

Professional Responsibilities

- Maintain professional conduct consistent with the College's mission, vision, values, policies, and Code of Conduct.
- Communicate effectively and professionally with students, parents, colleagues, and school leaders.
- Collaborate with colleagues on curriculum planning, assessment development, resource creation, and faculty initiatives.
- Participate in professional learning, staff meetings, classroom observations, and College events as required.
- Undertake DOTT relief, playground supervision, co-curricular responsibilities, and other duties as required.
- Maintain resources and documentation required for school registration and accreditation.
- Report Workplace Health and Safety matters, hazards, and incidents in accordance with College procedures

Selection Criteria

The ideal candidate will possess:

Essential

- A recognised teaching qualification and current registration with the Teacher Registration Board of Western Australia (TRBWA).
- Demonstrated experience teaching English at the secondary school level.
- Sound knowledge of the Western Australian Curriculum and contemporary teaching practices.
- Strong classroom management and student engagement skills.
- Demonstrated ability to develop and deliver engaging and effective learning programs.
- Strong communication and interpersonal skills, with the ability to build positive relationships with students, parents, and colleagues.
- Competency in the use of educational technology to support teaching and learning.
- Strong organisational and time management skills.
- A commitment to ongoing professional growth and development.
- A willingness to support and promote the Christian mission, values, and ethos of South Coast Baptist College.

Desirable

- Experience teaching ATAR English and/or senior secondary English courses.
- Experience contributing to curriculum development and assessment moderation processes.
- Current First Aid Certificate or willingness to obtain.



General Requirements

- To have a personal faith and commitment to the Lord Jesus Christ.
- To attend Church on a regular basis and model Christian beliefs, behaviour and practices.
- To accept the College's Statement of Faith.
- Build co-operative and supportive relationships with the board, principal, staff, students and parents.
- Work to ensure personal best practice.
- Ensure that decision making is based on fact and is impartial and fair.
- Model the use of appropriate and proper channels of communication.
- Always act in the best interest of the College and its ethos.
- Working With Children Card.
- First Aid Certificate.
- Contribute to a safe and healthy workplace by:
 - Following OH&S instructions and policies
 - Reporting accidents and hazards
 - Generally caring for own safety and that of others, including volunteers, students, and parents.

Other Matters

Note: This job description is comprehensive but not exhaustive, and duties may be varied at the discretion of the college in consultation with this role.

Position Held By:	
Signed:	
Date:	