



Job Description

Title:	Secondary Teacher - English
Reports to:	Head of Learning Area
EBA/Award:	South Coast Baptist College Teaching Agreement 2024
FTE:	0.6 - 1.0 FTE
Employment Type:	Permanent

Position Summary

South Coast Baptist College is seeking a dedicated and passionate Secondary Teacher to join our English team. The successful applicant will collaborate with the Head of English to deliver high-quality education and support students in their academic journey, ensuring adherence to the school's mission, vision, and code of conduct.

Job Description

As an English Teacher at South Coast Baptist College, you will:

Teaching and Learning:

- Plan, prepare, and deliver engaging lessons in accordance with the Western Australian Curriculum.
- Develop and implement curriculum-aligned teaching strategies that enhance student understanding and achievement.
- Utilize a wide range of teaching, learning, and assessment strategies.
- Integrate technology effectively into classroom practice to foster student engagement and achievement.

Classroom Management:

- Utilize effective classroom management strategies to develop a fair, safe, and respectful classroom environment.
- Reflect on student progress and respond appropriately, including promptly notifying the relevant Head of Learning Area of any significant concerns.
- Implement assessment and moderation practices of a high standard, in keeping with the requirements of the Western Australian Curriculum and the College's assessment and reporting policies.

Professional Responsibilities:

- Always maintain a professional approach.
- Communicate effectively with parents to support the academic development and wellbeing of students.
- Contribute to the development of documented plans for students with additional learning needs.
- Differentiate lessons and activities to cater to the varied needs of students.
- Attend professional learning events and school meetings outside normal school hours as required.



- Participate in classroom observations designed to continually improve the quality of teaching and learning.
- Perform DOTT relief as per college policy and other duties as required by the Principal or Head of Secondary.
- Collaborate with staff on programming, assessments, tasks, and larger school events and productions.
- Coordinate resourcing with other teachers.

Reporting and Accountability:

- Report to the Principal, the Head of Secondary, and the relevant Head of Department.
- Complete all school duties, including playground, relief, and co-curricular duties.
- Maintain appropriate copies of materials required for school registration and accreditation.
- Report Workplace Health and Safety matters promptly to your Head of Department.
- Report accidents to staff or students as required.

Professional Review:

- This position description is intended as a framework for professional review.

Selection Criteria

The ideal candidate will possess:

Qualifications:

- A degree in Education or a related field, and a recognized teaching qualification.
- Current registration with the Teacher Registration Board of Western Australia (TRBWA).

Experience:

- Demonstrated experience teaching at the secondary school level.
- Proven ability to develop and deliver effective and engaging lessons.

Skills and Abilities:

- Strong knowledge of the curriculum and contemporary teaching practices.
- Excellent communication and interpersonal skills, with the ability to build positive relationships with students, colleagues, and parents.
- Competency in using educational technology and digital resources to enhance teaching and learning.
- Strong organizational and time management skills, with the ability to manage multiple responsibilities effectively.

Personal Attributes:

- A passion for teaching and a commitment to student success and well-being.
- A positive and proactive attitude, with the ability to inspire and motivate students.
- Flexibility, adaptability, and a willingness to contribute to the broader school community.



Commitment to Professional Standards:

- Demonstrated proficiency in teaching practice aligned with the Australian Professional Teaching Standards.
- Graduate teachers are expected to achieve Proficient Teacher status within two years for full-time teachers and within three years for part-time teachers.

Commitment to School Values:

- A willingness to support and promote the Christian values and ethos of South Coast Baptist College.
- A commitment to ongoing professional learning and development.

General Requirements

- To have a personal faith and commitment to the Lord Jesus Christ.
- To attend Church on a regular basis and model Christian beliefs, behaviour and practices.
- To accept the College's Statement of Faith.
- Build co-operative and supportive relationships with the board, principal, staff, students and parents.
- Work to ensure personal best practice.
- Ensure that decision making is based on fact and is impartial and fair.
- Model the use of appropriate and proper channels of communication.
- Always act in the best interest of the College and its ethos.
- Working With Children Card.
- First Aid Certificate.
- Contribute to a safe and healthy workplace by:
 - Following OH&S instructions and policies
 - Reporting accidents and hazards
 - Generally caring for own safety and that of others, including volunteers, students, and parents.

Other Matters

Note: This job description is comprehensive but not exhaustive, and duties may be varied at the discretion of the college in consultation with this role.

Position Held By:	
Signed:	
Date:	