



2.1.3 Student Code of Conduct (Secondary)

School Beliefs

South Coast Baptist College (SCBC), we aim to foster a community that encourages and exhibits behaviours and attitudes based on Christian values. Students have rights afforded to them as a member of SCBC. Similarly, students must also accept the responsibilities that are part of belonging to our community.

Introduction

- While attending school during regular hours or during school-based activities, students are expected to follow the basic rules, procedures and expectation described in this Code of Conduct.
- This Code of Conduct give students notice of general conduct which is prohibited. It is not an exhaustive list of misconduct. Students will be held accountable for their misconduct and misconduct may be subject to disciplinary action by the school as stated in Policy 4.1.4 SCBC's Secondary Discipline Outline for Parents Policy.
- SCBC is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students. This Student Code of Conduct applies to all students regarding the conduct expected of them whilst at school, engaging in school related activities or representing the school. Students are expected to uphold the School's core values at all times..
- This Code applies to all activities and events that are school-related and when representing or acting on behalf of the School. The code also requires that student actions do not bring the school into disrepute at any time regardless of whether the action occurs within or outside of school activities.
- In general, the aim of this Code is to ensure that the school is a safe and pleasant place in which learning takes place, that the property and reputation of the school is protected and that students develop self-discipline and consideration for others.

Overarching Principles

Students have a responsibility to:

- Uphold the School's core values at all times.
- Be respectful and supportive of the School's beliefs and values.

- Refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of the School, employees or students of the School (including activities on social media).
- Behave in a manner that does not endanger the health, safety and wellbeing of themselves or others.
- Strictly adhere to the School's policies and procedures as required.
- Uphold the reputation of the school by observing an appropriate standard of behaviour in transit to and from the school and when wearing school uniform.
- Accept the authority of members of staff and observe specific rules which may be made from time to time.
- Behave with courtesy and consideration for others. In particular, students must refrain from all forms of bullying and harassment.
- Refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.
- Respect school property and the property of staff and other students.
- Be punctual and attend all classes.
- Remain in the School grounds during the School day unless otherwise approved by the School.
- Complete work set by teachers promptly and to the best of their ability and to take full advantage of the educational opportunities offered at the school.
- Follow the school dress code as set out in the school handbook and diary.
- Students are not permitted to possess or smoke cigarettes, possess or use or be under the influence of alcohol or non-prescribed drugs or other substances harmful to health, at school, on school excursions, in transit between school and home or otherwise while wearing school uniform.

Student Expectations

<i>Everyone has the right:</i>	<i>Therefore, it is each student's responsibility to:</i>
<i>To a safe and healthy environment</i>	<ul style="list-style-type: none"> • Behave in a manner that does not disrupt or hinder any school activities. • Not physically touch, belittle, bully or sexually engage with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person. • Not engage in any form of physical or verbal violence including fighting, assault or threats of violence. • Not engage in any form of cyber bullying or cyber abuse. • Not send inappropriate, offensive or explicit text messages, photos or videos. • Not consume or distribute alcohol or any illegal drugs on school property or during a school organised event. • Not smoke or consume alcohol or illicit drugs at school, on school excursions, in transit between school and home or otherwise while wearing school uniform. • Not attend school, social, sporting or other functions as a representative of the school whilst under the influence of alcohol, illicit drugs or other substances harmful to health.
<i>To expect their property to be safe</i>	<ul style="list-style-type: none"> • Not engage in stealing or taking or using without permission any property of any person or possessing property which is stolen or taken without permission. • Not use or provide false or misleading documentation or information for the purpose of obtaining a benefit or advantage for any person.

	<ul style="list-style-type: none"> • Not engage in plagiarism or, cheating – not present anyone else’s work as if it were yours or allow others to copy your work and then submit it as their own.
<i>To feel safe at school</i>	<ul style="list-style-type: none"> • Only be in a classroom, workshop or gymnasium etc., when accompanied by a teacher or other staff member. • Only enter rooms when invited to do so by a teacher. Line up in an orderly and quiet manner until the teacher arrives and invites you into the classroom. • Not engage in dangerous behaviour by running in corridors, through doorways, along verandahs and balconies or up and down stairways inside and outside buildings. • Follow safety procedures when in practical areas such as, but not limited to, Hospitality, Metalwork, Woodwork, Visual Art, Science Labs and Phys Ed. • Not engage in anything which may endanger the physical or mental health, safety or wellbeing of any person. • Not possess, store or use on school premises any weapon, explosive materials, fireworks, dangerous chemicals or biological agents or other dangerous thing.
<i>To be treated with respect, understanding, acceptance and dignity</i>	<ul style="list-style-type: none"> • Not cause physical or emotional harm to any person or bully any person. • Not engage in violent or threatening behaviour including using threatening or abusive language. • Not to conduct oneself in an offensive manner or use offensive language, on or near, or within view or hearing from school premises or whilst engaged in school activities. • Not to use language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, contractor or visitor. • Not to use inappropriate or profane words or gestures and images.
<i>To a pleasant, well maintained school</i>	<ul style="list-style-type: none"> • Not to damage, destroy, endanger, vandalise, put at risk, pollute or obstruct any school property or the property of any member of the school community, including students. • Not to enter, occupy, use or interfere with any school property or enable any other person to do so, without authorisation from the school. • Not to steal or misuse School resources or fraudulently use school resources.
<i>To learn</i>	<ul style="list-style-type: none"> • Be punctual to and attend all their classes. • Provide explanations from their parents or guardians if they are going to be absent from school. • Only leave the school grounds if permission in the form of a note/email from a parent/guardian is provided or on an official school activity. Sign out using KIOSK and present the slip at Reception before leaving. • Refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.

	<ul style="list-style-type: none"> • Complete work set by teachers promptly and to the best of their ability and to take full advantage of the educational opportunities offered at the school. • Listen to and respect the opinions of others. • Work cooperatively with others. • Respect learning spaces provided.
<i>To a school of which they can be proud of</i>	<ul style="list-style-type: none"> • to uphold the reputation of the school by observing an appropriate standard of behaviour in transit to and from the school and when wearing school uniform. • Always behave in a manner that will reflect credit on SCBC. • Wear the uniform correctly and with pride. • Not engage in anything which may bring the School into disrepute including making or publishing false or misleading statements relating to the School, School staff or other students.

Behaviours not permitted

Disrupting and Harmful Behaviour

Students must not:

- Disrupt or hinder any School activities.
- Do anything which may bring the School into disrepute including by making or publishing false or misleading statements relating to the School, School staff or other students.
- Physically touch, bully or sexually engage with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person.
- Engage in any form of physical or verbal violence including fighting, assault or threats of violence.
- Engage in any form of cyber bullying or cyber abuse.
- Send inappropriate, offensive or explicit text messages, photos or videos.

Dishonesty

Students must not engage in any dishonest behaviour including by:

- Stealing or taking or using without permission any property of any person or possessing property which is stolen or taken without permission.
- Using or providing false or misleading documentation or information for the purpose of obtaining a benefit or advantage for any person.
- Plagiarism – you must not present anyone else's work as if it were yours.

Safety

Students must not:

- Be in a classroom, workshop or gymnasium etc., unless accompanied by a teacher.
- Enter rooms until invited to do so by a teacher. You must line up in an orderly and quiet manner until the teacher arrives and invites you into the classroom.
- Run in corridors, through doorways, along verandahs and balconies or up and down stairways.
- Do anything which may endanger the physical or mental health, safety or wellbeing of any person.
- Possess, store or use on School premises any weapon, explosive materials, fireworks, dangerous chemicals or biological agents or other dangerous thing.

Breach of Rights

Students must not:

- Cause physical or emotional harm to any person or bully any person.
- Engage in violent or threatening behaviour including by using threatening or abusive language.
- Conduct oneself in an offensive manner or use offensive language, on or near, or within view or hearing from School premises or whilst engaged in School activities.
- Use language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, contractor or visitor.
- Use inappropriate or profane words or gestures and images.

Alcohol and Drugs

Students must not:

- Consume or distribute alcohol or any illegal drugs on School property or during a School organised event.
- Smoke or consuming alcohol or illicit drugs at School, on School excursions, in transit between School and home or otherwise while wearing School uniform.
- Must not attend School, social, sporting or other functions as a representative of the School whilst under the influence of alcohol, illicit drugs or other substances harmful to health.

Property

Students must not:

- Damage, destroy, endanger, vandalise, put at risk, pollute or obstruct any School property or any property of any member of the School staff.
- Enter, occupy, use or interfere with any School property or enable any other person to do so, without authorisation from the School.
- Steal or misuse School resources or fraudulently use school resources.

Co-operation

Students must not:

- Disobey a reasonable direction given by a School staff member.

General

Students must not:

- Incite, persuade, conspire with or assist any other person to engage in misconduct.
- Attempt or threaten to do anything which is misconduct.
- Be party to any cover-up of misconduct or the destruction, concealment, alteration or withholding of any evidence of misconduct or otherwise conceal the identity or whereabouts of any person who is alleged to have engaged in misconduct.
- Publish or display material which could be understood by a reasonable person as indicating that somebody intends to engage in misconduct.

Attendance

Students:

- Shall be punctual and shall attend all of their classes.
- Who are going to be absent from school must provide explanations from their parents or guardians.

- Shall not leave the school grounds during the day, except on official school excursions, unless they obtain a leave pass from the co-ordinator and sign the early leavers' book.

Consequences for breaches

South Coast Baptist College will attend to any breaches of this code of conduct in line with the Behaviour Management Policy. It explicitly forbids the use of any form of child abuse, corporal punishment or other degrading punishment. See below for definitions of these terms.

Child Abuse

1. Physical abuse occurs when a child is severely and/or persistently hurt or injured by an adult or a child's caregiver.
2. Sexual abuse, in relation to a child, includes sexual behaviour in circumstances where:
 - a. the child is the subject of bribery, coercion, a threat, exploitation or violence;
 - b. the child has less power than another person involved in the behaviour; or
 - c. there is a significant disparity in the developmental function or maturity of the child and another person involved in the behaviour.
3. Emotional abuse includes:
 - a. psychological abuse; and
 - b. being exposed to an act of family and domestic violence.
4. Neglect includes failure by a child's parents to provide, arrange or allow the provision of:
 - a. adequate care for the child; or
 - b. effective medical, therapeutic or remedial treatment for the child.

Corporal Punishment

Any punishment in which physical force is used and intended to cause some degree of pain or discomfort, however light; typically involving hitting the child with the hand or with an implement; can also include, for example, forcing the child to stay in an uncomfortable position. It does not include the use of reasonable physical restraint to protect the child or others from harm.

Degrading Punishment

Any punishment which is incompatible with respect for human dignity, including corporal punishment and non-physical punishment which belittles, humiliates, denigrates, scapegoats, threatens, scares or ridicules the child.

Reporting Breaches

SCBC encourages students to report breaches of the Code of Conduct to a staff member.

Whistle Blower Clause

At the request of the student, their name will not be made public when they report, breaches of the code, unless required by law, and they will not suffer any consequences by making a report.

Date Reviewed: 01/04/2021

Next Review: Term 1, 2023

Appendix - Provided in Secondary Students Diaries as of 2020
Student Expectations

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