



**SOUTH COAST**  
BAPTIST COLLEGE

# 2017 FINANCIAL INFORMATION

## REGISTRATION FEE

In order to register your child for enrolment, a Registration Form must be lodged with the required non-refundable application fee per student, which is \$50. Lodging a Registration Form, together with payment of the fee, does not guarantee acceptance into the College.

## ENROLMENT FEE

Upon receipt of your Registration Form, our Registrar will contact you to arrange an interview. Parents are required to complete an Enrolment Application Form, provide all necessary documents and make a non-refundable payment of \$250, at the time of interview. Confirmation of enrolment is dependent upon a successful interview with the Principal or delegate. This payment will secure the student's place in the College.

## INVOICES AND STATEMENTS

Invoices are created annually in January. Statements showing transactions on family accounts will be provided regularly. They can also be produced upon request.

## FAMILY BOND

A Family Bond of \$600 is payable (one per family) prior to commencement at the College. The Family Bond will be refunded once the youngest child from the family has ceased enrolment and all fees and charges are finalised.

## TUITION FEES

Annual Tuition Fees for the 2017 calendar year are:

Kindergarten	\$2,570
Pre Primary to Year 6	\$4,150
Year 7	\$5,685
Years 8 - 9	\$6,025
Years 10 - 12	\$6,175

A discount of 2% on **Tuition Fees only**, will be granted for accounts paid in full by 10 February 2017. All fees and charges are billed at the beginning of each year.

## FAMILY CONCESSION

Tuition fees are discounted for siblings of current students as follows:  
20% for second child  
30% for third child  
40% for fourth and subsequent children.

## FEE PAYMENT

Direct debit is the College's primary and preferred method of payment.

Direct Debit	Fees may be direct debited from a nominated cheque or savings account or Credit Card on a fortnightly or monthly basis. Direct debit forms will be provided with invoices. A direct debit from a Credit Card will incur a fee of 1.0%.
--------------	--

## OTHER PAYMENT OPTIONS

Families who do not have a direct debit payment plan in place, must pay by the methods below by the following due dates:

First Term	Friday 10 February 2017
Second Term	Friday 5 May 2017
Third Term	Friday 28 July 2017
Fourth Term	Friday 20 October 2017

Cash	Payable at College Reception.
Cheque	Cheques should be made payable South Coast Baptist College.
Eftpos	Debitcard, Mastercard and Visa only. Payable at College Reception. Payment by credit card will incur a fee of 1.0%.
BPay	Biller Code and Reference Number are quoted on your statement.

Direct Debit/Credit Card Payment forms are available from Reception and on our website [www.scbc.wa.edu.au](http://www.scbc.wa.edu.au).

Any other fee payment arrangements falling outside of the options above must be applied for in writing to the Director of Business in advance.

## EXCURSIONS AND CAMPS

Year 5	\$80
Year 6	\$300
Year 7	\$350
Year 9	\$420
Year 11	\$250

Charges for these camps are levied at the beginning of the year.

## YEAR LEVY

Kindergarten	\$190
Pre Primary – Year 6	\$305
Years 7 – 9	\$450
Years 10 – 12	\$650

The Year levies provide for classroom resources, excursions, sporting activities and ICT resources.

## SWIMMING LEVY

The Swimming levy of \$100 per student applies to students from Pre-Primary to Year 7. This fee covers the cost of pool entry, transport and instruction.

## COLLEGE BUILDING LEVY

All families are required to contribute by way of the College Building Levy as a condition of entry. This non-voluntary levy is \$255 per family per year. The contributions are non-refundable and cannot be claimed as tax deductions.

## INSURANCE

It is strongly recommended that parents check their health cover and insurance policies to ensure adequate medical, ambulance, personal property and liability insurance cover is held. Parents are expected to reimburse the College for any damage to College property or equipment caused by students.

All students attending this College are covered against accidental injury under a "Student Accident Insurance Plan". Details of benefits and costs are available from the Accounts Officer (fees) along with claim forms.

## FAMILIES EXPERIENCING FINANCIAL HARDSHIP

Many families experience a period of financial difficulty sometime during the schooling of their child/ren. The College is mindful of parents in this situation and would welcome the opportunity to work through such a situation. The financial limitations of the College dictate that this assistance is short term only. Families are encouraged to make contact with the Accounts Receivable Officer as soon as they experience financial difficulties. An 'Application for Financial Assistance Form' will be required to be completed.

## OVERDUE ACCOUNTS

The College aims to keep fees and charges as low as possible while simultaneously providing a quality education for your child/ren. Consequently fees and charges must be paid by the due date. If payment is not received within 4 weeks of the due date and/or alternative payment arrangements have not been made with the College, the College may:

- 1) Charge a \$50 account administration fee; and/or
- 2) Commence charging interest on the outstanding balance at the rate of interest charged on the College's overdraft loan account by the College's bank.

If the account remains unresolved, the Principal reserves the right to review the enrolment of your child/ren. The College also reserves the right to withhold student reports where fees are outstanding at the end of a semester.

In addition outstanding accounts will be placed in the hands of a debt collector for the implementation of a debt recovery process. Any costs associated with debt collection will be added to the outstanding account.

## NOTICE OF WITHDRAWAL

The Principal must be given a FULL TERM'S NOTICE IN WRITING prior to the withdrawal of a student from the College. In default of such notice, one quarter of the annual Tuition Fee plus GST will be charged in lieu of notice. Verbal notification is not considered due notice.

The College makes important decisions in advance on staffing and the provision of resources based on student numbers. This is the reason the late withdrawal fee is strictly applied.

## FEE CHANGES

The College reserves the right to alter fees and terms and conditions within this document and any associated documents, at any time.